



## 2025-26 Before School Care Registration Form

**Preferred Registration by June 3, 2025**

**(Emergency Use Information on Page 2)**

This registration form states your family's **approximate** need for Before School Care for the year.

Please state as accurately as possible the expected hours that you will need to utilize Before School Care for your children in 3K through 8<sup>th</sup> grade. We are aware that work schedules and/or needs may change.

Family Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Student's Name	Grade	DOB	Food Allergies

<p><b>I plan to use Holy Apostles Before Care:</b></p> <p><input type="checkbox"/> Daily</p> <p><input type="checkbox"/> Several times per week (2-3 mornings)</p> <p><input type="checkbox"/> Several times per month (4-11 mornings)</p> <p><input type="checkbox"/> Occasionally (0-3 mornings per month)</p>	<p><b>I plan to drop off my child:</b></p> <p><input type="checkbox"/> At 7am</p> <p><input type="checkbox"/> Between 7 am-7:15 am</p> <p><input type="checkbox"/> Between 7:15 am-7:30 am</p> <p><input type="checkbox"/> Between 7:30 am – 7:50 am</p>
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Your one-time annual fee will cover the use of the Before School Care program for the school year. See the fee chart and billing information at the back of the Extended Care Program handbook.

Upon receiving this form, we will create an invoice in your Brightwheel account for you to pay via credit card or bank account. If you do not have a Brightwheel account, one will be created for you, and you will receive an invitation via email. If you prefer to pay with a check, please attach payment to this form (payable to Holy Apostles School).

If Before School Care is unexpectedly needed and you do not have registration forms and payment on file, a per child drop-in fee will be charged and included in your next invoice.

**Structure and Policies:**

- Before School Care drop off will end at 7:50 am.
- After that time, children can be dropped off at 8:05 am for the start of school.
- All children enrolled at Holy Apostles School are eligible for the services provided by Before School Care. As an extension of the school, all policies and expectations outlined in the Parent and Student Handbook will be upheld by the Before School Care team.
- Before School Care will provide “quiet time” for the children to study, read, eat breakfast, or quietly chat with friends. Running or wild playing will not be permitted.
- Children can bring their breakfast. We ask that ALL items are nut-free and easy for your child to eat. They will need to clean up their area before dismissal.
- The Before School Care team will not permit access to the building for parents or students to gather forgotten homework or supplies. They are also unable to open classrooms.
- The Before School Care program is under the direction of the school principal. The programs will be operated by persons employed by Holy Apostles Parish and under the direct supervision of the school principal.
- Administration reserves the right to amend any policies or guidelines.
- The Before School Care fee is a non-refundable one-time fee.

I have read the Before School Care information in the Extended Care Program Handbook found at [www.hanbschool.org](http://www.hanbschool.org) under Parent Resources.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_